



LANCASTER CITY COUNCIL  
*Promoting City, Coast & Countryside*

# **Forthcoming Key Decisions**

**TO BE TAKEN DURING JANUARY 2025**

# LANCASTER CITY COUNCIL

## FORTHCOMING DECISIONS

### The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member for Finance and Property	Budget and Policy Framework Update 2025/26 to 2029/30	14 January 2025
Cabinet Member for Finance and Property	Corporate Fees and Charges Review 2025/26	14 January 2025
Leader of the Council and Cabinet Member for Housing	Housing Revenue Account and Capital Programme	14 January 2025
Cabinet Member with particular responsibility for Housing & Homelessness (Deputy Leader)	Empty Homes Strategy 2025 - 2030	14 January 2025
Leader of the Council and Cabinet Member for Housing	Review of Housing Allocation Policy	14 January 2025
Cabinet Member for Finance and Property	Microsoft Enterprise Agreement 2025	After 14 January 2025
	Provision of Scaffolding to LCC domestic properties	After 14 January 2025
Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).		
Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member for Lancaster Regeneration and Local Economy	Lancaster Canal Quarter Early Phase Housing Regeneration Proposals: Nelson Street Preferred Developer - Development Agreement and Disposal Matters	14 January 2025

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Support, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available electronically 5 days prior to the decision being taken and can be accessed using the following [Link here](#)

Alternatively copies of, or extracts from these documents may be requested from Democratic Support, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk). Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Support, contact details above, as they become available.

Cabinet Members: Councillors Caroline Jackson (Leader), Martin Bottoms, Gina Dowding, Tim Hamilton-Cox, Paul Hart, Peter Jackson, Sally Maddocks, Sue Tyldesley & Nick Wilkinson

Mark Davies  
Chief Executive

Publication Date: 16 December 2024



## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework Update 2025/26 to 2029/30
<b>SERVICE:</b>	Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member for Finance and Property
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	Includes Capital Programme, Capital Strategy and Treasury Management Strategy. As part of the current budget and planning process, issues that require key decisions are likely to arise.
<b>DATE OF CABINET MEETING</b>	14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Officer - Resources and Section 151 Officer Tel: 01524 582603 pthompson@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Corporate Fees and Charges Review 2025/26
<b>SERVICE:</b>	Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member for Finance and Property
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate.
<b>DATE OF CABINET MEETING</b>	14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Officer - Resources and Section 151 Officer Tel: 01524 582603 pthompson@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Housing Revenue Account and Capital Programme
<b>SERVICE:</b>	Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Leader of the Council and Cabinet Member for Housing
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	This report provides an update on the council housing budgetary position and seeks Cabinet's decisions on council housing rent levels for 2025/26 and targets for future years. It also seeks approval for Cabinet's supporting revenue budget and capital programme proposals for referral on to Budget council, in order to complete the HRA budget setting process for 2025/26.
<b>DATE OF CABINET MEETING</b>	14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Officer - Resources and Section 151 Officer Tel: 01524 582603 pthompson@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Empty Homes Strategy 2025 - 2030
<b>SERVICE:</b>	Sustainable Growth
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Housing & Homelessness (Leader)
<b>REASON KEY DECISION:</b>	Community Impact
<b>DECISION TO BE MADE:</b>	To review and adopt the empty Homes strategy
<b>DATE OF CABINET MEETING</b>	14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Rogers, Senior Regeneration Officer Tel: 01524 582334 progers@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Review of Housing Allocation Policy
<b>SERVICE:</b>	Housing & Property
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Leader of the Council and Cabinet Member for Housing
<b>REASON KEY DECISION:</b>	Community Impact
<b>DECISION TO BE MADE:</b>	Periodic review of the Council Housing Allocation Policy, which sets out how the Council allocates homes in line with legislation and local housing objectives.
<b>DATE OF CABINET MEETING</b>	14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Peter Linsley, Council Housing Service Support Manager   plinsley@lancaster.gov.uk



## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Lancaster Canal Quarter Early Phase Housing Regeneration Proposals: Nelson Street Preferred Developer - Development Agreement and Disposal Matters
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
<b>SERVICE:</b>	Sustainable Growth
<b>WARD:</b>	Castle Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member for Lancaster Regeneration and Local Economy
<b>REASON KEY DECISION:</b>	Community Impact
<b>DECISION TO BE MADE:</b>	To consider changes to the form of development agreement and disposal conditions as requested by the council's preferred developer partner South Lakes Housing.
<b>DATE OF CABINET MEETING</b>	14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Rogers, Senior Regeneration Officer Tel: 01524 582334 progers@lancaster.gov.uk

Decision to be taken by Individual Cabinet Member or delegated Officer

<b>ITEM FOR DECISION:</b>	Microsoft Enterprise Agreement 2025
<b>SERVICE:</b>	Resources
<b>DECISION MAKER:</b>	Cabinet Member for Finance and Property
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Renewal of Microsoft Enterprise Agreement 2025-2028
<b>DATE FOR INDIVIDUAL CABINET MEMBER DECISION</b>	After 14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Shaun Crossman, Solutions Architect   scrossman@lancaster.gov.uk

Decision to be taken by Individual Cabinet Member or delegated Officer

<b>ITEM FOR DECISION:</b>	Provision of Scaffolding to LCC domestic properties
<b>SERVICE:</b>	Housing & Property
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Leader of the Council and Cabinet Member for Housing/ Chief Executive
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Approval to contract out the provision of scaffolding to LCC domestic properties following competitive procurement process.
<b>DATE FOR INDIVIDUAL CABINET MEMBER DECISION</b>	After 14 January 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Peter Stephens, Responsive Repairs Manager   pstephens@lancaster.gov.uk

